[Name of Danish Institution of higher education]

Re.: [your name]

Dear [your name],

With this letter I would like to confirm the following for [name of student], who is applying to come to Denmark to attend [name of university] as a guest PhD student or Danish PhD degree-seeking student (specify). I hereby confirm that we will be able to start a residence permit application for [name of student] through [name of university] and provide assistance in relation to obtaining it. Please note that this letter does not constitute admission or enrollment, which must be secured additionally by [your name].

The [name of department], which is part of the Faculty of [name of faculty/school] at the [name of institution], would be delighted to host you should you be awarded the grant. In practice, this means (Please add commitments as you see fit – here are some suggestions):

* That we will be able to apply for a residence permit to Denmark for [name of student].
* You will be a visiting [paid/unpaid] PhD student during your Fulbright grant in Denmark.
* That we will provide working space, computer and telephone access, etc.
* That you will be associated with Professor [name of professor]’s research team. As [he/she] has expressed enthusiasm about interacting with you on [his/her] project relating to [field].
* Other

Yours sincerely,

[signature]

[name]

[Title, department, faculty]

Note: The letter must be on original letter head and include date and contact information for the person signing the letter.